

## NORTH MEETS SOUTH



### Farms, Food, & Drink Festival

Prospective Vendor,

North Fork Event Co. is hosting a Farms, Food, and Drink Festival in Calverton this June 8th and 9th of 2019. The event, North Meets South, brings the communities of the North and South Forks of Long Island, NY together for a weekend promoting the farm to table movement with provisions from local farms, food from restaurants all over the east end, and drinks from your favorite breweries, vineyards, and cider houses. The festival will also feature several children, teen, and adult activities; such as, bounce houses and slides, petting zoo, pony rides, and live entertainment!

While our main goal is to bring the north and south forks of Long Island together, we encourage farmers, craft artisans, food trucks, restaurants, breweries, vineyards, cider houses, MLM markets, artists, and so many more types of businesses together from all over Long Island to gather at one central location (Calverton) to celebrate and promote local-to-local Long Island business and encourage networking. We implore you to join us for this annual event to get the consumer involved in a local-to-local business movement that will unite the masses.

We encourage all of our vendors to share the event & your participation through their own personal and business social media pages. We will also be creating marketing flyers that will showcase what we will be offering as a festival. In an effort to maximize foot-traffic and surpass our initial goal, we hope that you will share these on your own social media pages. North Fork Event Co., Inc. will also be utilizing traditional sources of marketing and advertisement of the event through paper, radio, and digital billboard media.

In order to maintain the integrity of the event, as well as an effort not to saturate foot-traffic, North Fork Event Company, Inc. will not accept more than 1-3 vendors selling the same type of product. We will use our guidelines to disseminate the cap on each individual vendor category.

All important submission dates and submission information is listed on the vending application. Please look closely at the dates and requirements regarding submission of the application. All paperwork and payment must be received in order for us to officially accept you into the event. Submission is on first come first serve basis and no priority placement or holds will be given to anyone, no exceptions. If you have a special space requirement [larger than what is listed on the application or specific placement - IE: near blacktop] for your business, please explain in detail on your completed application. We are willing to make accommodations to any requests within reason.

Thank you! And we look forward to seeing you!

North Fork Event Company, Inc.

Documents and vendor questions can be emailed to:  
[LongIslandVendors@gmail.com](mailto:LongIslandVendors@gmail.com)

PAYMENT TO: North Fork Event Company, Inc.  
C/O 30 West Main St, Suite 200  
Riverhead, NY 11901

# NORTH MEETS SOUTH



Farms, Food, & Drink Festival

**JUNE 8 & 9, 2019**

**10AM - 6PM**

**Long Island Sports Park, Calverton NY**

## 2019 CRAFT/FOOD VENDOR APPLICATION



**A COMPLETE APPLICATION INCLUDES PROPER INSURANCE AND PAYMENT IN FULL. A COMPLETE APPLICATION DOES NOT GUARANTEE ACCEPTANCE**  
 NO PAYMENTS WILL BE PROCESSED WITHOUT APPROVAL OF APPLICATION  
 EXPECT APPROXIMATELY 7 BUSINESS DAYS FOR PROCESSING

### VENDOR FEES: Total for 2 days - NO PRORATED FEES June 8th & 9th - 10AM-6PM

SINGLE CRAFT VENDOR 10' X 10' SPOT.....	\$300
OR	
DOUBLE CRAFT VENDOR 20' X 20' SPOT .....	\$500
Includes artists & craftspeople; antiques & collectibles; manufactured goods and/or retail/commercial goods; information booths; farmers market persons and persons selling unprepared foods	
*Double Craft Vendor Spot is for SAME VENDOR/BUSINESS	
***Add \$50.00 additional for any applications postmarked AFTER Early Bird (04/12/2019)	
FARMS 10' X 10' SPOT.....	\$250
MEMBERS OF LONG ISLAND FARM BUREAU OR LONG ISLAND WINE COUNCIL.....	\$100
***Add \$50.00 additional for any applications postmarked AFTER Early Bird (04/12/2019)	
BEER, WINE, CIDER VENDORS 10' X 10' SPOT.....	\$800
MEMBERS OF LONG ISLAND FARM BUREAU OR LONG ISLAND WINE COUNCIL.....	\$400
Vendors <u>must</u> obtain Suffolk County Department of Health permit & furnish liquor/beer/wine license	
***Add \$50.00 additional for any applications postmarked AFTER Early Bird (04/12/2019)	
FOOD/CONCESSION 10' X 15' SPOT.....	\$650
Limited to one (non-alcoholic) Truck, Trailer, or Stand per Vendor. Food booths are provided a 10' x 15' space. To maintain integrity in the event, major overlap in foods will not be allowed.	
Food Vendors <u>must</u> obtain Suffolk County Department of Health permit	
***Add \$50.00 additional for any applications postmarked AFTER Early Bird (04/12/2019)	
NON-PROFIT ORGANIZATIONS 10' X 10' SPOT .....	\$200
Must provide appropriate paperwork (501(c) 3 certificate)	
***Add \$50.00 additional for any applications postmarked AFTER Early Bird (04/12/2019)	

### IMPORTANT DATES

#### EARLY BIRD SUBMISSION

**Friday, APRIL 12, 2019**

Priority Approval will be given to vendors who submit required paperwork and **payment in full by this date.**

\*Early bird submission includes your business name appearing on promotional map/brochure of fairgrounds

#### CLOSING DATE FOR ALL APPLICATIONS

**Friday, May 3, 2019**

#### FINAL NOTIFICATION OF ACCEPTANCE

**Tuesday, May 14, 2019**

ALL IMPORTANT INFORMATION & SPOT ASSIGNMENTS WILL BE POSTMARKED BY MAY 15, 2019

\*While we will accept documents by e-mail, any document that requires a signature will also be required to be mailed so that we can obtain and keep on file all originals, any original document that is not mailed will be considered right for exclusion from the event.

Documents and vendor questions can be emailed to:  
**LongIslandVendors@gmail.com**

PAYMENT TO: **North Fork Event Company, Inc.**  
 C/O 30 West Main St, Suite 200  
 Riverhead, NY 11901

**PLACEMENT:** Vendors with complete documentation and payment submitted will be considered first. All vendors will be assigned spots at the sole discretion of North Fork Event Company, Inc.. No preferred or priority placement requests are permitted.

**FEES:** Are NON-REFUNDABLE for the 2-day event. There are NO RAIN DATES. This event will proceed RAIN or SHINE. In the event of a SEVERE WEATHER FORECAST & for the safety of all persons involved, the event will be cancelled. There will be no refunds for cancellations due to severe inclement weather or acts of God. Payment will not be processed until your application is approved.

**LICENSE AGREEMENT:** Upon approval, you will be sent a separate vendor agreement. Please read, sign, and return *separate license agreement with original signature*. The license fee is the amount you are paying for your vendor's spot as per the fee schedule above.

**ITEMS BEING SOLD:** Must be described in the license agreement and should match the application submitted. At the discretion of North Fork Event Company, Inc., vendors found selling other items than listed on the license agreement will be told to close down - with NO REFUND provided. All vendors must provide a VALID NYS sales tax ID/Resale Certificate with this application.

### \*\*LIABILITY INSURANCE\*\*

Vendors will not be allowed in the event without proper insurance. All vendors (licensees) will be responsible for providing comprehensive general liability insurance, including product/food service liability insurance in the amount of not less than \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate with a company or companies reasonably satisfactory to the Licensor, on a primary and non-contributory basis; and naming the following three entities as "additional insured" in the insurance certificate, and by **applicable endorsement:**

**1 North Fork Event Company, Inc.**  
 P.O. Box 326, Southold, NY 11971

**Long Island Sports Park**  
 149 Edwards Avenue, Calverton, NY 11933

**\*\*If you do NOT currently have an insurance policy, you can purchase a policy through us at a VERY MINIMAL fee. Please initial HERE [redacted] if you are interested in purchasing a policy and we will contact you with the information.**

**List Applicable Dates**  
**2 Saturday June 8, 2019 & Sunday June 9, 2019**

**List Location**  
 North Fork Event Co. Inc. DBA North Meets  
**3 South Farms, Food, & Drink Festival**  
 149 Edwards Avenue, Calverton, NY 11933



# 2019 CRAFT/FOOD VENDOR APPLICATION

Farms, Food, & Drink Festival

Company Name: \_\_\_\_\_

Company Contact Name(s): \_\_\_\_\_

Company Contact Phone Number(s): Main ( ) Cell ( ) Other ( ) \_\_\_\_\_

Email: \_\_\_\_\_

Website (if you have one): \_\_\_\_\_

NY STATE TAX ID/RESALE CERTIFICATE # (Must provide copy): \_\_\_\_\_

**\*\*Please be sure to describe all items to be sold thoroughly as if they are not listed, you may be told to shut down your booth at the discretion of North Fork Event Company, Inc. - We are looking to make sure that the festival is fair to everyone and that we do not saturate foot traffic with many of the same items. Most items will be limited to one or two of the same with consideration of projected foot-traffic.**

**CRAFT VENDOR - Must be completed for approval.**

**DESCRIBE ITEMS TO BE SOLD:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**FOOD/DRINK VENDOR CONCESSIONS - Must be completed for approval.**

Food vendors *must* obtain Suffolk County Department of Health permit immediately & furnish liquor/beer/wine license as applicable with this application

**EXACT FOOD/BEVERAGE ITEMS TO BE SOLD:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CIRCLE ONE: STAND TRUCK TRAILER TOTAL LENGTH OF TRUCK OR TRAILER Inc. TONGUE** \_\_\_\_\_

Licensee agrees to indemnify and hold North Fork Event Company, Inc., hereinafter "licensors" and their respective officers, employees, agents, representatives and officials harmless from any and all loss, claim, actions, costs, or liability associated with its use of the property and related activities described herein, including liability for damages to property or for injuries or death to persons which may arise from, or be attributable or incident to the use by licensee and its employees, agents, representatives, and concessionaires of the property, excepting liability solely caused by the gross negligence of North Fork Event Company, Inc. or other above named Licensors or property owners or its employees, agents, or representatives. Without limiting the generality of the foregoing, Licensee agrees to indemnify and hold North Fork Event Company, Inc. and other Licensors harmless from any lien claimed or asserted for labor, materials, or services furnished to Licensee in connection with the use of the property. With respect to any suit or claim by North Fork Event Company, Inc. or other Licensors, whether under this indemnification provision or otherwise, Licensee, for itself, its agents, employees, and representatives, hereby expressly waives any defense which might preclude or limit either enforcement of this indemnification clause or any reasonable attorneys fees incurred by North Fork Event Company, Inc., or other Licensors securing compliance with the provision of this indemnification agreement.

I understand and agree that I alone am responsible for my property and person at all times at "North Meets South Farms, Food, & Drink Festival" organized by North Fork Event Company, Inc.. I understand and agree that North Fork Event Company, Inc. retains the right to prohibit any sale by any vendor at its absolute discretion.

SIGNATURE \_\_\_\_\_ TITLE: \_\_\_\_\_

**PAYMENT/SUBMISSION**

# OF 10' X 10' SPOTS: \_\_\_\_\_ FOOD VENDOR BOOTH SIZE: \_\_\_\_\_ AMOUNT ENCLOSED: \$ \_\_\_\_\_

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